**Approved by resolution of “Samruk-Energy”**

**JSC Board of Directors**

**Minutes No.11/16**

**dated 12.12.2016**

 **As amended and supplemented**

**Resolution of “Samruk-Energy” JSC Board of Directors**

**Minutes No. 05/18 dated May 25, 2018**

**Minutes No. 15/25 dated September 12, 2025**

**CORPORATE GOVERNANCE SYSTEM**

**REGULATIONS ON THE AUDIT COMMITTEE OF “SAMRUK-ENERGY” JSC**

**BOARD OF DIRECTORS**

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**PSM 01-02-16**

**Astana 2016**

**Record sheet of amendments and additions**

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* 1. **Purpose**
1. These Regulations on the Audit Committee of the Board of Directors (hereinafter – the “Audit Committee”) of Samruk-Energy JSC (hereinafter – the “Company”) define the status, competence, composition, procedures, and functions of the Audit Committee, the procedure for convening and holding its meetings, the procedure for formalizing its resolutions, as well as the rights and responsibilities of the members of the Audit Committee.
2. The Audit Committee is an advisory body of the Board of Directors of the Company and is established for in-depth consideration of matters within the competence of the Board of Directors or matters reviewed by the Board of Directors in the course of its oversight of the activities of the Management Board of the Company, and for developing relevant recommendations to the Board of Directors and the Management Board of the Company.

**2. Scope of application**

1. These Regulations on the Audit Committee are an internal governing document and apply to all structural units and employees of the Company.
2. The Audit Committee is a permanent advisory body of the Board of Directors of the Company.
3. The Audit Committee is accountable to the Board of Directors of the Company and operates within the powers granted to it by the Board of Directors of the Company and by these Regulations.
4. In its activities, the Audit Committee shall be guided by the legislation of the Republic of Kazakhstan, the Charter of the Company, resolutions of the General Meeting of the Sole Shareholder of the Company, the Regulations on the Board of Directors of the Company, these Regulations, and other resolutions of the Board of Directors of the Company.
5. These Regulations on the Audit Committee shall be approved by the Board of Directors of the Company.

**3. Definitions and abbreviations**

1. For the purposes of these Regulations, the following definitions and abbreviations shall apply:
2. **General Meeting of the Sole Shareholder** – the supreme governing body of the Company;
3. **Board of Directors** – the governing body of the Company;
4. **Legislation** – the body of regulatory legal acts of the Republic of Kazakhstan adopted in accordance with the established procedure;
5. **Company** – Samruk-Energy joint-stock company;
6. **Audit Committee** – the Audit Committee of the Board of Directors of the Company;
7. **Corporate Secretary** – the Corporate Secretary of the Company;
8. **Independent Directors** – directors defined as independent in accordance with the Law of the Republic of Kazakhstan “On Joint-Stock Companies,” the Charter of the Company, and the Corporate Governance Code of the Company;
9. **Regulations** – these Regulations on the Audit Committee;
10. **Management Board** – the executive body of the Company;
11. **Charter** – the Charter of the Company;

11**. SU** – a Structural Unit of the Company.

**4. Responsibility**

9. In accordance with the Company’s Instruction on Safeguarding Confidential Information, the Chair, members of the Audit Committee, the Corporate Secretary, employees of the Company invited to its meetings, and other attendees shall be held liable for any disclosure or personal use of insider or other confidential information obtained during Audit Committee meetings.

10. The Corporate Secretary shall be responsible for:

1. drafting the agenda;
2. collecting and distributing materials on the approved agenda items to Committee members;
3. preparing draft minutes of Committee meetings, arranging for their review and signature, and providing extracts thereof;
4. ensuring that Committee members and invitees are acquainted with the Company’s Instruction on Safeguarding Confidential Information.

11. Deleted.

12. Deleted.

13. Heads of the Company’s respective subsidiaries shall be responsible for any failure to provide documents to the Corporate Secretary in a timely and proper manner.

14. The Corporate Secretary shall be responsible for ensuring the effective functioning of the Audit Committee and compliance with these Regulations.

**5. Regulatory references**

15. These Regulations of the Audit Committee have been prepared in accordance with the laws of the Republic of Kazakhstan and the Company’s internal regulations, including:

1. the Law of the Republic of Kazakhstan “On Joint-stock companies”;
2. the Charter of the Company;
3. the Company’s Corporate Governance Code;
4. the Regulations on the Board of Directors of the Company;
5. the Company’s Rules on the Management of Internal Regulations;
6. the Company’s Instruction on Safeguarding Confidential Information.

**6. Authority of the Audit Committee**

16. The Audit Committee shall act in the interests of the Sole Shareholder of the Company and support the Board of Directors by:

1. providing recommendations on establishing an effective system of control over the Company’s financial and business operations (including the completeness and reliability of financial statements);
2. providing recommendations on monitoring the reliability and effectiveness of internal control and risk management systems, as well as compliance with corporate governance documents;
3. advising on oversight of the independence of external and internal audit, and on ensuring compliance with the laws of the Republic of Kazakhstan;
4. making recommendations on the policy and structure of remuneration for the Head and employees of the Internal Audit Service and the Compliance Service;
5. reviewing and advising on qualification requirements for candidates for the positions of the Head and/or employees of the Internal Audit Service and the Compliance Service, as proposed by the Head of the Internal Audit Service and the Compliance Service;
6. providing recommendations on candidates for the positions of the Head and employees of the Internal Audit Service and the Compliance Service;
7. developing a succession planning policy for the Head of the Internal Audit Service;
8. providing recommendations on the annual determination of individual remuneration for the Head and/or employees of the Internal Audit Service and the Compliance Service, and submitting proposals on adjustments to such remuneration;
9. conducting comparative analyses of the remuneration levels and policies of the Head of the Internal Audit Service and the Compliance Service against those of companies in Kazakhstan and abroad of similar scale and business profile, and reporting such findings to the Board of Directors.

**7. Rights and obligations of the Audit Committee**

17. Members of the Audit Committee shall have the right to:

1. request and receive from Company officers and employees any information (documents, materials) concerning the Company that is required for the performance of their duties as Committee members;
2. hold meetings with external and internal auditors without the participation of Company management;
3. initiate or conduct any investigations into matters within the Audit Committee’s remit, as set forth in these Regulations;
4. review minutes and resolutions of the Audit Committee, as well as audit reports;
5. require that their dissenting opinions on agenda items and adopted resolutions be recorded in the Committee’s minutes;
6. demand the convening of an Audit Committee meeting;
7. submit matters for inclusion in the Audit Committee agenda;
8. engage external experts and consultants in accordance with the procedures and within the budget approved by the Company for the current year;
9. exercise other rights necessary for the proper performance of their duties;
10. exercise any other rights provided under the laws of the Republic of Kazakhstan, the Charter of the Company, and other internal regulations of the Company.

18. Members of the Audit Committee shall:

1. act honestly and in good faith in the interests of the Sole Shareholder and the Company as a whole, and observe the fundamental principles of the Company’s Corporate Governance Code;
2. devote sufficient time to the effective performance of their responsibilities;
3. participate in the work of the Audit Committee and attend its meetings;
4. propose amendments and additions to these Regulations;
5. discharge any other duties, within their competence and as provided under these Regulations, that may be assigned by the Board of Directors.

**5**

**8. Functions of the Audit Committee**

19. In accordance with the established procedure, the Audit Committee shall perform the following functions:

1) With respect to financial reporting:
a) discuss with the Company’s Management and the external auditor the financial statements, as well as the reasonableness and appropriateness of the accounting principles applied, significant estimates in the financial statements, and material adjustments made to the statements;
b) discuss with the Company’s Management, and with the external and internal auditors, proposed (or anticipated) changes to the Company’s Accounting Policy and the impact of such changes on the content of the financial statements;
c) consider any material disagreements between the external auditor and the Company’s Management regarding the Company’s financial statements;
d) give preliminary approval of the Company’s Accounting Policy;
e) give preliminary approval of the Company’s annual financial statements.

2) With respect to internal control and risk management:
a) review reports of the external and internal auditors on the state of the internal control and risk management systems;
b) review the effectiveness of the Company’s internal control tools and risk management systems, and provide recommendations on these and related matters;
c) monitor the implementation of recommendations made by the Company’s internal and external auditors with regard to internal control and risk management systems;
d) hold regular meetings with the Company’s Management to consider significant risks and control issues, and review the Company’s related plans in the area of risk management and internal control;
e) give preliminary approval of the Company’s policies and procedures governing internal control and risk management systems;
f) review the results and quality of corrective actions developed and implemented by the Company to improve the internal control and risk management systems;
g) review the Company’s risk map;
h) oversee risks in the areas of sustainability and compliance, as well as the quality of non-financial information and reporting;
i) recommend risk mitigation measures when reviewing the effectiveness and approval of transactions and investment projects.

3) With respect to external audit:
a) review matters relating to the appointment and replacement of the Company’s external auditor, and make recommendations on such matters;
b) obtain from the external auditor a list of all non-audit services provided (or proposed to be provided) to the Company, discuss the list with the external auditor, assess whether such services are compatible with the auditor’s independence, and recommend measures to the Board of Directors to ensure the external auditor’s independence;
c) give preliminary approval for the engagement of the external auditor to provide non-audit services;
d) give preliminary approval of the material terms of the draft agreement (contract) with the external auditor for the audit of the Company’s annual financial statements;
e) discuss with the external auditor whether the proposed audit plan and scope adequately meet the needs of the Sole Shareholder and the Company’s Board of Directors;
f) jointly with the external auditor, review the results of annual and interim audits, including Management’s responses to the audit findings;
g) hold regular meetings with the external auditor during the audit process;
h) prepare recommendations on the Company’s external audit policy, including the definition of restrictions on services that may be provided by the external auditor;
i) assess the effectiveness of the external audit process;
j) prepare recommendations on the external auditor’s remuneration. The procedure for selecting the external auditor is defined in the Company’s internal regulations;
k) approve the provision of services in cases where the external auditor intends to provide advisory services to the Company’s group that are not related to the audit of financial statements.

4) With respect to internal audit:
a) oversee the activities of the Company’s Internal Audit Service;
b) make recommendations to the Board of Directors regarding the staffing levels and term of office of the Internal Audit Service, the appointment of its Head and employees, the early termination of their powers, and the rules of operation of the Internal Audit Service;
c) make recommendations to the Board of Directors regarding the remuneration and incentive schemes for employees of the Internal Audit Service, as well as the qualification requirements for such employees;
d) give preliminary approval of the Internal Audit Service Regulations, internal audit policies and procedures, and other documents regulating the Internal Audit Service, as well as any amendments or additions thereto, ensuring the independence of the Internal Audit Service from the Company’s Management;
e) give preliminary approval of candidates for the positions of Heads and employees of internal audit services in the Company’s subsidiaries and affiliates, and submit proposals on the early termination of their powers in cases where such entities do not have boards of directors or audit committees;
f) give preliminary approval of internal audit policies and procedures of the Company’s subsidiaries and affiliates in cases where they do not have boards of directors or audit committees;
g) give preliminary approval of the annual audit plan of the Internal Audit Service;
h) give preliminary approval of regular reports of the Internal Audit Service summarizing its work and highlighting the most significant audit comments;
i) give preliminary approval of the annual budget of the Internal Audit Service and monitor its execution;
j) review any existing constraints preventing the Internal Audit Service from effectively carrying out its responsibilities, and facilitate the removal of such constraints.

(l) holds meetings with the Head of the Internal Audit Service, without the participation of the Company’s management, at least once per quarter;
(m) conducts a preliminary assessment of the performance of the Internal Audit Service;
(n) initiates, where necessary, independent reviews (assessments) by the Internal Audit Service of matters of concern.
In cases where the Company’s executive body deems it necessary for the Internal Audit Service to carry out an independent review (assessment) of a matter of concern, the Head of the Company’s executive body shall request the Audit Committee’s prior authorization to conduct such review (assessment);
(o) reviews quarterly reports on the effectiveness of the internal control system, including internal financial controls submitted by the executive body, and the results of testing of controls by the Internal Audit Service and/or external auditors;
(p) evaluates the positions of the Head and staff of the Internal Audit Service and submits proposals to the Board of Directors regarding the approval of their grades.

5) On matters of compliance with legislation:
(a) evaluates the effectiveness of the Company’s internal procedures designed to ensure compliance with applicable legislation;
(b) receives and reviews reports of authorized bodies (including tax authorities), external and internal auditors, and the Company’s management, concerning compliance with legislation;
(c) submits proposals on the procedure for a whistleblowing hotline, through which employees may, on a confidential or anonymous basis, report information on alleged violations of law or misconduct, including those relating to the completeness and accuracy of financial reporting, and submits proposals on the procedure for reviewing and responding to such reports.

6) Reporting on activities:
(a) reports regularly, but not less than once a year, to the Board of Directors on its activities;
(b) prepares information on the results of the Audit Committee’s work for inclusion in the Board of Directors’ report and for disclosure in the report to the annual General Meeting of the Sole Shareholder;
(c) reviews and assesses the information contained in the draft annual report on the Company’s performance for its accuracy, balance, and clarity, as well as the extent to which it provides shareholders with sufficient information to assess the Company’s position, results, business model, and strategy.

6-1) On compliance matters:
(a) oversees the activities of the Company’s Compliance Service;
(b) submits proposals to the Board of Directors on the size, term of office, appointment and early termination of powers of the Compliance Service and its Head and staff, as well as on the rules of procedure of the Compliance Service;
(c) submits proposals to the Board of Directors on the amount and terms of remuneration and incentive schemes for the Compliance Service staff, and on qualification requirements for the Compliance Service staff;
(d) gives prior approval of the regulations on the Compliance Service and other documents governing the activities of the Compliance Service, as well as any amendments and additions thereto, ensuring the independence of the Compliance Service from the Company’s management;
(e) gives prior approval of regular reports of the Compliance Service;
(f) reviews existing restrictions hindering the effective operation of the Compliance Service and facilitates their removal;
(g) holds meetings with the Head of the Compliance Service, without the participation of the Company’s management, at least once per quarter;
(h) conducts a preliminary assessment of the performance of the Compliance Service;
(i) reviews, at least once a year, the Compliance Service’s reports on the whistleblowing hotline and submits all material issues to the Board of Directors;
(j) evaluates the positions of the Head and staff of the Compliance Service and submits proposals to the Board of Directors regarding the approval of their grades.

7) Other responsibilities:
(a) as necessary, develops recommendations to the Board of Directors on the conduct of special investigations (reviews), including with the involvement of independent consultants (experts);
(b) analyzes and summarizes instances of fraud and assesses the adequacy of measures taken by the Company’s executive body to prevent fraud in the future;
(c) performs, at the instruction of the Board of Directors, other responsibilities within the Audit Committee’s remit;
(d) evaluates, at least once a year, the performance of the Ombudsman;
(e) gives prior approval of the report on compliance or non-compliance with the principles and provisions of the Corporate Governance Code.

**9. Composition, election, and term of office of the Audit Committee members**

1. Determining the number of members of the Audit Committee, the term of office of the Audit Committee, the election of its Chair and members, as well as the early termination of their powers, falls within the competence of the Board of Directors of the Company.
The composition of the Audit Committee shall be formed exclusively from among independent directors and experts with the professional knowledge required to serve on the Audit Committee.
Members of the Audit Committee shall possess in-depth knowledge and practical experience in accounting and auditing, risk management, and internal control.
Where the Committee engages a qualified expert, such person shall not have voting rights. The decision to engage an expert shall be made by the Audit Committee, and the matter of such engagement shall be reviewed annually with respect to the expert’s effectiveness and independence.
2. The Audit Committee shall consist of at least three members drawn from among independent directors.

**10. Chairman of the Audit Committee**

22.The Chairman of the Audit Committee shall perform the following functions:
(a) presides over meetings of the Audit Committee;
(b) approves the agenda of Audit Committee meetings, including the content of items submitted for discussion;
(c) organizes the discussion of items at Audit Committee meetings and hears the opinions of those invited to participate in the meeting;
(d) develops the schedule of regular meetings for the current year, taking into account the schedule of Board of Directors’ meetings;
(e) convenes meetings of the Audit Committee and presides over them;
(f) approves the job descriptions of the Head and staff of the Compliance Service;
(g) determines the form in which Audit Committee meetings are to be held;
(h) prepares a report on the Committee’s activities and, at a separate meeting, reports to the Board of Directors on its annual performance results. The Chairman of the Board of Directors has the right to request the Committee, at any time during the year, to provide information on its activities.

23. In the absence of the Chair, his or her functions shall be performed by one of the members of the Audit Committee, as determined by the Audit Committee.

**11. Procedures of the Audit Committee**

24. The Audit Committee carries out its activities in accordance with the annual work plan approved by the Committee.

The Audit Committee shall hold regular in-person meetings at least once per quarter and extraordinary meetings as needed. The Committee determines the form of the meeting depending on the importance of the matters under consideration.

The Corporate Secretary ensures the preparation and organization of Audit Committee meetings, the collection and distribution of meeting materials, and the timely delivery of notices, agendas, and supporting documents to Committee members and invited participants. The Corporate Secretary also records the minutes and prepares draft resolutions of the Audit Committee. The Corporate Secretary has no voting rights.

25. Materials to be considered at an Audit Committee meeting (hereinafter – “Materials”) are prepared by the business unit that initiated the meeting.

The Materials must be duly reviewed and agreed with the relevant business units and, if necessary, with members of the Committee. Documents submitted for consideration may, where appropriate, be agreed through the electronic document management system.

26. The Materials must include the following:

1. an explanatory note containing the necessary information on the matter submitted;
2. a draft resolution;
3. any calculations and supporting justifications for the proposed resolution (if applicable);
4. the wording of the issue submitted for consideration, together with the title, last name, first name, and patronymic of the presenter;
5. a list of individuals to be invited to the meeting for the purpose of reviewing the matter, indicating their full name, organization, and position (if applicable);
6. any other relevant materials.

27. A memorandum with the attached Materials must be submitted to the Corporate Secretary no later than seven business days prior to the scheduled meeting.

28. Materials submitted to the Corporate Secretary after the deadline specified above shall not be included in the agenda and shall be deferred to the following meeting.

29. The Corporate Secretary verifies the completeness of the submitted Materials in accordance with Clause 27 of these Regulations. If the Materials do not meet the required form, the Corporate Secretary shall request revisions or additional documentation.

30. Notices of Audit Committee meetings, together with the agenda, must be sent to participants no later than five business days before the date of the meeting.

A meeting of the Audit Committee shall be deemed valid if a quorum is present, which shall consist of at least two members of the Audit Committee.

31. A meeting of the Audit Committee may be convened at the initiative of its Chair or at the request of:

1. any member of the Audit Committee;
2. a shareholder;
3. the Internal Audit Service;
4. the Chair of the Management Board of the Company.

If the Chair of the Audit Committee refuses to convene a meeting, the initiator shall have the right to submit such a request to the Board of Directors of the Company, which shall be obliged to convene a meeting of the Audit Committee. The person who submitted such a request must be invited to attend the meeting.

1. Resolutions shall be adopted by a simple majority of the votes of the members of the Audit Committee participating in the meeting. In the event of a tie, the Chair of the Audit Committee shall have the casting vote.

In exceptional cases, depending on the urgency and significance of the matters under consideration, a member of the Audit Committee may participate in an in-person meeting of the Audit Committee, subject to the presence of a quorum, by means of videoconference (interactive audiovisual communication), teleconference (simultaneous telephone conference of the members of the Audit Committee), or other communication facilities. In such cases, the member of the Audit Committee shall be deemed to have participated in the in-person meeting of the Audit Committee. The minutes of the Committee shall specify the type of communication used.

Each member of the Audit Committee may submit a dissenting opinion, which shall be attached to the minutes of the resolution of the Audit Committee.

1. Members of the Audit Committee must attend in-person meetings of the Audit Committee. If necessary, the following persons may attend meetings of the Audit Committee upon invitation of the Chair of the Audit Committee:
2. the head of the Internal Audit Service;
3. the lead partner and/or other representatives of the external auditor;
4. the chief executive officer and other representatives of the Company, including the chief accountant, as well as representatives of the Company’s legal department;
5. independent consultants (experts) engaged in accordance with established procedures to provide information on the agenda items.
6. When a meeting of the Audit Committee is held in absentia (by written ballot):
7. the decision to hold an absentee voting shall be made by the Chair of the Committee, who shall set the deadline for absentee voting;
8. ballot sheets (FR 02 PSM 01-02-16) and materials (other information) shall be sent through the electronic system or delivered to the members of the Committee no later than two (2) business days from the date of the decision on the voting procedure;
9. when distributing the ballot sheets to the members of the Committee, the Corporate Secretary shall certify their accuracy and consistency with his/her signature;
10. based on the returned ballot sheets containing the results of voting by the members of the Committee, the Corporate Secretary shall prepare the minutes of the absentee meeting of the Committee, which shall record the voting results on each item and confirm whether the resolution was adopted or not.

35. Following each meeting of the Audit Committee, minutes shall be prepared no later than three business days after the meeting. The minutes shall be signed by the Chair of the Audit Committee or the person presiding over the meeting, as well as by the Corporate Secretary.

 The minutes (FR 01 PSM 01-02-16) of the Committee meeting shall indicate:

1. the date, place, and time of the meeting (or the date of the absentee voting);
2. the list of Committee members who participated in the consideration of the agenda items (with indication of the form of the meeting), as well as the list of other persons present at the Committee meeting;
3. the agenda;
4. proposals of the Committee members on the agenda items (if any);
5. the issues put to a vote and the results of the voting thereon;
6. the decisions adopted.

The minutes shall be prepared in two original copies, one of which, after being signed, shall be sent by the Corporate Secretary to the members of the Board of Directors together with the materials and recommendations prepared for it.

The Corporate Secretary of the Audit Committee shall ensure the safekeeping of the minutes of the Audit Committee meetings.

**12. Final Provisions**

1. This Regulation as well as amendments and additions thereto shall be approved by the BOD of the Company.
2. All matters not regulated herein shall be governed by the law of the Republic of Kazakhstan, the Company Charter and other internal documents of the Company.
	1. **Forms of record**

|  |  |  |  |  |  |
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| **№** | **Description of record** | **Form of record** | **Performed by** | **Storage place** | **Storage period** |
| 1 | Minutes of the Company’s Committee | FZ 01 PSM 01-02-16 | the Corporate Secretary | the Corporate Secretary | 3 years |
| 2 | Questionnaire for absentee voting of the Company’s Committee members  | FZ 02 PSM 01-02-16 | the Corporate Secretary | the Corporate Secretary | 3 years |

FR 01 PSM 01-02-16

**Minutes of in person/in absentia meeting of the Committee**

(Number of Minutes)

**Astana city** № \_\_ « \_\_ » \_\_\_\_\_\_ 20 \_

Venue of the Committee meeting: (address)

The meeting of the Committee started at \_\_ h \_\_ minutes.

The following members of the Committee attend the meeting (members of the Committee, which were sent questionnaires in case of absentee voting):

The Committee Chairman: (title, full name)

The Committee members: (title, full name)

The Corporate secretary: (title, full name)

Invitee: (title, full name)

The Committee Chairman (full name) provided the Committee members with meeting agenda.

The Committee **RESOLVED:**

**To approve the following meeting agenda of the Company’s Committee:**

(the wording of submitted items)

The person who submitted the item for consideration (full name) reports:

(description of submitted item)

Taking into account mentioned the above, I suggest to submit the item for consideration by the Committee

(item description)

**Voted:**

The Committee Chairaman ("FOR", "AGAINST", "ABSTAIN")

The Committee members ("FOR", "AGAINST", "ABSTAIN")

In compliance with paragraph \_\_, article \_\_ of Regulation on the Committee, The Committee **RESOLVED**: (description of a decision)

The Committee Chairman announced that all agenda items were discussed and thanked the Committee members and invitees.

The meeting of the Company’s Committee finished at \_\_ h \_\_minutes.

|  |  |
| --- | --- |
| **The Committee Chairman** | (full name) |
| **The Corporate secretary** | (full name) |

FR 02 PSM 01-02-16

**Questionnaire**

**for absentee voting by members**

**of the Company’s Committee**

 **Astana city No.** \_\_ \_\_ \_\_\_\_\_\_ 20 \_

The Company’s location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Agenda:**

1.

2.

3.

On the \_\_\_\_\_\_\_\_agenda item: the Committee **RESOLVED:**

|  |  |
| --- | --- |
| FOR | **AGAINST (dissenting opinion) ABSTAIN** |

On the item put to a vote in this questionnaire, a member of the Committee puts his signature (or tick) under one of provided boxes: "For", "Against", "Abstain". In case of the vote "Against" or "Abstain", a member of the Committee has the right to express a dissenting opinion.

**Deadline for submission of the signed questionnaire to the Corporate Secretary is \_\_\_\_\_\_\_\_\_20\_\_**

**The questionnaire for absentee voting is available at the following address:**

**The Committee member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Signature required) (Full name)**

**"\_\_\_" \_\_\_\_\_\_\_\_\_ 20\_\_**

**The Corporate Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**